



**Republic of the Philippines  
COMMISSION ON AUDIT  
Regional Office No. 10  
Cagayan de Oro City**

**MANAGEMENT LETTER**

**ON THE**

**Technical Education and Skills Development  
Authority**

**Lanao Norte National Agro-Industrial  
School (LNNAIS)**

**Bualan, Tubod, Lanao del Norte**

**For the Period Ended December 31, 2024**



Republic of the Philippines  
**COMMISSION ON AUDIT**  
Regional Office X  
Cagayan de Oro City

**OFFICE OF THE REGIONAL SUPERVISING AUDITOR**  
**National Government Sector (NGS)**  
**Cluster V- Education and Employment**

February 28, 2024

**MAYNARD C. JUMAWAN**  
Vocational School Administrator  
TESDA – Lanao Norte National Agro-Industrial School  
Tubod, Lanao del Norte

Dear **Mr. Jumawan**:

Management Letter On The Audit Of The  
TESDA – Lanao Norte National Agro-Industrial School  
Tubod, Lanao del Norte  
For the year ended December 31, 2024

Pursuant to Section 2, Article IX-D of the Philippine Constitution and Section 43 of Presidential Decree No. 1445, otherwise known as the Government Auditing Code of the Philippines, we are pleased to transmit the Management Letter (ML) of our Auditor on the results of the accounts and operations of the **TESDA – Lanao Norte National Agro-Industrial School, Tubod, Lanao del Norte** for the year ended December 31, 2024.

The audit was aimed to ascertain the propriety of financial transactions, compliance of the Agency to prescribed laws, rules and regulations and fairness of the presentation of accounts in the financial statements. Furthermore, the audit was conducted in accordance with applicable legal and regulatory requirements, and International Standards of Supreme Audit Institutions.

The ML consists of five parts: Introduction, Summary of Recommendations, Detailed Audit Observations and Recommendations, Status of Implementation of Prior Years' Audit Recommendations and the Annexes.

We invite your attention to the audit observations and recommendations of our Audit Team which were discussed with the concerned officials and staff of that Office during the exit conference. Their comments and/or responses were incorporated in this letter, where appropriate. We request that the recommended remedial measures be immediately implemented and we will appreciate being informed of the action/s taken thereon by submitting the duly accomplished Agency Action Plan and Status of Implementation Form (AAPSIF) within 60 days upon receipt hereof pursuant to Section 89 of the General Provisions of Republic Act No. 11465, otherwise known as the General Appropriations Act of FY 2022.

We express our appreciation for the support and cooperation extended by the officials and staff of TESDA – Salvador Trade School, Salvador, Lanao del Norte to our Audit Team during the audit.

Very truly yours,

**ROSEMARIE E. MAGCANTA**

State Auditor IV  
Regional Supervising Auditor

## AGENCY ACTION PLAN and STATUS OF IMPLEMENTATION

### Audit Observations and Recommendations

For Calendar Year 2024

Ref.	Audit Observation	Audit Recommendations	Agency Action Plan			Status of Implementation	Reason for Delay/ Partial / Non-Implementation	Action Taken/ Action To Be Taken	Auditor's Validation
			Action Plan	Persons/ Dept. Responsible	Target Implementation Date				
					From				
2024 ML TESDA AOM NO. 25-001- 101	The non adjustment of twelve (12) unreleased checks totaling P884,256.49, which remained at the custody of the disbursing officer, understates the Cash in Bank and Accounts Payable accounts by the same amount that consequently affected management's assertions on accuracy and reliability of the said accounts as of December 31, 2024.	We recommend the School Administrator thru the following:  a.The disbursing officer to prepare a schedule of unreleased checks every end of the year to be submitted to the finance officer; and  b.The finance officer to observe the proper accounting of unreleased/ staled checks in conformity with the pertinent provisions provided in the GAM for NGAs.							
2024 ML	The propriety and reasonableness of Fuel, Oil and Lubricants Expense	We recommend School Management							

<p>TESDA AOM NO. 25-002- 101</p>	<p>account amounting to P511,912.98 could not be determined due to improperly accomplished Driver's Trip Ticket, Monthly Report of Official Travels and the Monthly Report of Fuel Consumption contrary to the provisions of COA Circular No. 77-61 dated September 26, 1997.</p>	<p>to:</p> <p>a) Require all drivers to use the suggested pro-forma Driver's Trip Ticket and monthly report of official travels as shown in Annex A and B herein;</p> <p>b) Assign a personnel to review and check all Driver's Trip Tickets to ensure that all necessary data are properly accomplished; and</p> <p>c) Prepare the Monthly Report of Fuel Consumption, include all necessary data, and use the suggested pro-</p>							
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		forma report as shown in Annex C.								
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Republic of the Philippines  
**COMMISSION ON AUDIT**  
Regional Office X  
Cagayan de Oro City

**OFFICE OF THE AUDIT TEAM LEADER**  
**Audit Group NGS- Cluster 5**  
**Audit Team No. R10-08**

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February 28, 2024

**MAYNARD C. JUMAWAN**  
Vocational School Administrator  
TESDA – Lanao Norte National Agro-Industrial School  
Tubod, Lanao del Norte

Dear **Mr. Jumawan**:

Management Letter On The Audit Of The  
TESDA – Lanao Norte National Agro-Industrial School  
Tubod, Lanao del Norte  
For the year ended December 31, 2024

1. Pursuant to Section 2, Article IX-D of the Philippine Constitution and Section 43 of Presidential Decree No. 1445, otherwise known as the Government Auditing Code of the Philippines, we have conducted financial and compliance audit of the financial transactions of the TESDA - Lanao Norte National Agro-Industrial School (LNNAIS) for the period ended December 31, 2024. The audit was conducted in accordance with applicable legal and regulatory requirements, and International Standards of Supreme Audit Institutions (ISSAIs). Those standards require that we plan and perform the audit to obtain a reasonable basis for our conclusions.
2. The audit was conducted on a test basis to verify the level of assurance that may be placed on management's assertions on the financial statements; recommend agency improvement opportunities; and determine the extent of implementation of prior year's audit recommendations.
3. The Agency's financial conditions, results of operations and cash flows as of December 31, 2024 are shown in the attached audited financial statements (Annexes A-1).
4. Deficiencies observed in the course of the audit were earlier communicated through Audit Observation Memoranda (AOMs) and discussed in the exit conference dated March 18, 2025 with concerned officials and employees. Their comments were incorporated in this letter where appropriate. The significant audit observations and recommendations shall be incorporated in the Management Letter (ML) of the TESDA- Region X for CY 2024.

## **A. INTRODUCTION**

### **AGENCY'S MANDATE & ORGANIZATIONAL STRUCTURE**

5. The Lanao Norte National Agro-Industrial School (LNNAIS), Bualan, Tubod, Lanao del Norte was established in June 1973 under the leadership of the late Governor Arsenio A. Quibranza, catering Secondary Program. It was nationalized through the effort of Congressman Abdullah D. Dimaporo by passing a bill to the congress on March 25, 1992 under Batas Pembansang Blg. 213.

6. The school acquired 16 hectares of school site through government reservation. It was surveyed in July 21, 1921 and was approved on December 31, 1921 in the name of the provincial government of Lanao del Norte for Bureau of Education.

7. In 1997, LNNAIS, become a TESDA Administered School by virtue of Republic Act 7796 popularly known as the TESDA Law. LNNAIS is a technical vocational institution offering UTPRAS registered qualifications identified as priority skills in the province. The School prepare trainees to surpass the competency assessment and become certified skilled workers by upgrading our trainers and improving our facilities. LNNAIS link partners who serve as potential channels for employment of our graduates. LNNAIS also sustain our livestock and crop projects to address a twofold target and income generating and to serve as hands-on venue for students and trainees. Alongside, LNNAIS pursue a quality assurance system.

8. Its vision is to be a globally competitive; agriculturally and industrially-based training institution supportive and committed to economic development, nurturing ecology-conscious society. And its Mission is to offer Post-Secondary Program, to produce graduates who shall serve as propellers of agro-industrial development through its competent faculty and staff, well-equipped innovative training facilities for global competitiveness.

9. The Agency is Headed by Mr. Maynard C. Jumawan, School Administrator. He is ably assisted by 20 regular employees, 1 casual employee and 22 Job Orders assisting in the Office and School.

### **OPERATIONAL HIGHLIGHTS**

10. For Calendar Year 2024, TESDA-LNNAIS offered training program for Qualifications. The number of enrolments and graduates has decreased by percent and percent respectively compared to last year, as shown below:

Period	CY 2024	CY 2023	Increase (Decrease)	Percent
Enrolled	1,772	3,067	(1295.00)	-73%
Graduated	1,491	2,955	(1464.00)	-98%
Assessed (incl. walk-in)	2,367	2,242	125.00	105%
Certified	2,074	2,084	(10.00)	99.52%

11. LNNAIS has conducted a total of 2,367 assessments on various qualifications. At least **2,074** of these assessments were certified during the year.

12. TESDA-LNNAIS reported the following major accomplishments per Major Final Output (MFO) and Performance measures vis-a-vis the targets:

Key Performance Indicator (KPI)	Enrolled			Graduated		
	Target	Cumm. Output	% of Accomplishment	Target	Cumm. Output	% of Accomplishment
<b>MFO 3: Promotion, Development and Implementation of Quality Technical Education and Skills Development Programs</b>						
<b>I. TESDA Technology Institution</b>						
Institution Based	794	859	108%	715	637	89%
Community Based	649	863	133%	584	804	138%
Enterprise Based	50	50	100%	45	50	111%
Total	1,493	1,772	223%	1,344	1,491	111%
<b>II. Assessment/Certified (All Qualifications)</b>		Assessed			Certified	
Regular & Walk in	1010	2,367	234%	935	2,074	222%

## FINANCIAL PROFILE

13. For CY 2024, Lanao Norte National Agro-Industrial School has a total appropriation of **₱11,438,000.00** which includes the Regular Budget of **₱ 10,593,000.00** the Automatic Appropriations of ₱as 845,000.00 as provided for in the General Appropriations Act (GAA) for Fiscal Year 2024. During the year, the TESDA LNNAIS received a total allotment of **₱13,702,303.96** out of which, total obligations of **₱12,690,606.52** were incurred leaving an unexpended balance of ₱1,011,697.44 as at year-end, the details of which are presented below.:

Source of Funds	Appropriations	Allotment	Obligation Incurred	Unobligated Balance
<b>A. Current Year Budget</b>				
<b>1. Agency Specific Budget</b>				

PS	11,540,979.00	11,540,979.00	10,531,163.49	1,009,815.51
MOOE	585,000.00	585,000.00	583,690.47	1,309.53
Sub-total				
<b>2. Special Purpose Fund</b>				
Miscellaneous				
Personnel Benefits Funds (PS)	449,000.00	449,000.00	449,000.00	
Other Bonuses 7 Allowances (PS)	255,366.32	255,366.32	255,366.32	
Sub-total	<b>704,366.32</b>	<b>704,366.32</b>	<b>704,366.32</b>	
<b>3. Automatic Appropriations</b>				
Retirement and Life Insurance	871,958.64	871,958.64	871,386.24	572.40
Premium				
(RLIP) PS				
Total Current Year	<b>13,702,303.96</b>	<b>13,702,303.96</b>	<b>12,690,606.52</b>	<b>1,011,697.44</b>

#### Financial Position:

##### FUND 01 GENERAL FUND1

	<b>2024</b>	<b>2023</b>
Assets	49,399,521.45	48,052,135.52
Liabilities	264,707.17	104,153.26
Government Equity	<b>50,218,264.31</b>	<b>47,948,522.26</b>

##### FUND 06 SSP

	<b>2024</b>	<b>2023</b>
Assets	32,207,033.60	38,499,669.55
Liabilities	595,903.35	174,273.09
Government Equity	35,534,192.45	38,325,396.46

#### Sources and Application of Funds:

##### All funds

	<b>2024</b>	<b>2023</b>
Revenue	14,880,091.45	20,736,987.10
Less: Current Operating Expenses		

PS	12,106,916.05	13,706,745.94
MOOE	16,261,401.44	15,247,386.06
Non-Cash Expenses	2,151,460.58	1,897,983.15
Total	<b>30,519,778.07</b>	<b>30,852,115.15</b>
Surplus (Deficit) from Operations	(15,639,686.62)	(10,115,128.05)
Financial Assistance/Subsidy	15,118,224.66	14,151,147.25
<b>Surplus (Deficit) for the Period</b>	<b>(521,461.96)</b>	<b>4,036,019.20</b>

**Financial Position:**

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	<b>2024</b>	<b>2023</b>
Assets	49,399,521.45	48,052,135.52
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## B. SUMMARY OF OBSERVATIONS AND RECOMMENDATIONS

The following is a summary of observations and recommendations, the details of which are discussed in the Detailed Observations and Recommendations of the report:

### FINANCIAL AUDIT

*Non-Adjustment of Unreleased Checks – P884,256.49*

**The non adjustment of twelve (12) unreleased checks totaling P884,256.49, which remained at the custody of the disbursing officer, understates the Cash in Bank and Accounts Payable accounts by the same amount that consequently affected management's assertions on accuracy and reliability of the said accounts as of December 31, 2024.**

We recommend the School Administrator thru the following:

- a. The disbursing officer to prepare a schedule of unreleased checks every end of the year to be submitted to the finance officer; and
- b. The finance officer to observe the proper accounting of unreleased/staled checks in conformity with the pertinent provisions provided in the GAM for NGAs.

### COMPLIANCE AUDIT

*Fuel Expenses*

**The propriety and reasonableness of Fuel, Oil and Lubricants Expense account amounting to P511,912.98 could not be determined due to improperly accomplished Driver's Trip Ticket, Monthly Report of Official Travels and the Monthly Report of Fuel Consumption contrary to the provisions of COA Circular No. 77-61 dated September 26, 1997.**

We recommend School Management to:

- a. Require all drivers to use the suggested pro-forma Driver's Trip Ticket and monthly report of official travels as shown in Annex A and B herein;
- b. Assign a personnel to review and check all Driver's Trip Tickets to ensure that all necessary data are properly accomplished; and
- c. Prepare the Monthly Report of Fuel Consumption, include all necessary data, and use the suggested pro-forma report as shown in Annex C.

## C. DETAILED OBSERVATIONS AND RECOMMENDATIONS

### FINANCIAL AUDIT

#### *Non-Adjustment of Unreleased Checks – P884,256.49*

1. The non adjustment of twelve (12) unreleased checks totaling P884,256.49, which remained at the custody of the disbursing officer, understates the Cash in Bank and Accounts Payable accounts by the same amount that consequently affected management's assertions on accuracy and reliability of the said accounts as of December 31, 2024.

1.1 Government Accounting Manual (GAM) for National Government Agencies (NGAs), Volume I, states the following:

“ **Section 15, Chapter 2.** Fair Presentation. The FSs shall present fairly the financial position, financial performance and cash flows of an entity. Fair presentation requires the faithful representation of the effects of transactions, other events, and conditions in accordance with the definitions and recognition criteria for assets, liabilities, revenue, and expenses set out in PPSAS. The application of PPSAS, with appropriate disclosures, if necessary, would result in fair presentation of the FS.

**Section 56, Chapter 19. Adjustments for Unreleased Commercial Checks.** A Schedule of Unreleased Commercial Checks shall be prepared by the Cashier for submission to the Accounting Division/Unit. All unreleased checks at the end of the year shall be reverted back to the cash accounts. A JEV shall be prepared to recognize the restoration of the cash equivalent to the unreleased checks and the recognition of the appropriate liability/payable account. The accounting entry for the restoration of the unreleased check to the cash account shall be a debit to “Cash in Bank, Local Currency Current” account with credit to the appropriate liability account. There shall be no physical cancellation of the checks. The JEV supporting such restoration shall form part of the supporting document to the financial statements to be submitted to COA at year end. At the start of the ensuing year, another JEV shall be drawn to reverse the previous entry made and recognize the availability of the checks for release. This procedure shall not apply to account “Cash-Modified Disbursement System (MDS)” since there is no actual cash with the GSBs.”

- 1.2 Inquiry with the school management showed that there were twelve (12) unreleased checks amounting to P884,256.49 which remained at the custody of the disbursing officer as of year-end, details are shown on **Table 1**.

**Table 1: Schedule of Unreleased Checks**

PAYEE	PARTICULARS	Check		AMOUNT
		No.	Date	

1) Telstar Security Agency Corp.	For payment of security services for the month of december 1-15, 2024 and december 16-31, 2024	0001904751	12/27/2024	98,557.52
2) Caltech Internet Installation Services	For payment of internet subscription for the month of december 2024 at LNN AIS Main Campus, Bualan, Tubod, Lanao del Norte	0001904754	12/27/2024	3,324.05
3) Baualan Irrigators Association Inc.	For payment of water expenses for the month of December 2024	0001904770	12/27/2024	5,177.50
4) Pepito Agrivet Supply	For payment of animal feeds and medication consumption of commercial and organic swine production and duckery production (IGP) for the month of December 2024	0001904774	12/27/2024	146,255.28
5) D & E Hardware	For payment of tools and materials to be used for training and assessment in shielded metal arc welding (SMAW) NC II	0001904775	12/27/2024	30,950.40
6) Eagles Pharmahealth	For payment of medical supplies to be used for the school clinic at main campus and consumables for all programs and assessment center qualification based on dole ohs standards	0001904776	12/27/2024	38,106.05
7) 214 Consumer Goods Trading	For payment of supplies and materials to be used for office and training implementation in various qualifications	0001904777	12/27/2024	38,558.40
8) Teachen Electrical Supply	For payment of materials for the installation of signages in various qualifications and the replacement of doorknobs at the main campus (ACP NC I, ACP NC II, guard house CR and OAP NC II ROOMS)	0001904778	12/27/2024	164,383.20
9) Abundant Agricultural Ventures Corp.	For payment of animal feeds consumption for IGP poultry- layer chicken production for the month of December 2024	0001904779	12/27/2024	283,612.80
10) Julimon International Agri Trading Corporation	For payment of animals to be used in compliance with animal production (Ruminants ) NC II utpras requirements	0001904780	12/27/2024	37,857.14
11) Camlan Corporation	For payment of maintenance and gas consumables of vehicles used to ferry instructional materials for various training, feeds for igp, attend meetings, conduct national assessment, submit documents to provincial office and transport trainees	0001904781	12/27/2024	34,191.90
12) PLDT INC.	For payment of telephone and internet subscription as per SOA attached (telephone no., 227-6057)	0001904782	12/27/2024	3,282.25
<b>TOTAL</b>				<b>884,256.49</b>

- 1.3 These twelve checks were prepared for payment of various suppliers for goods purchased as shown above. However, audit of the subsidiary accounts showed that these checks were not reverted to cash at year-end which is in violation of the provision of the GAM as discussed above.
- 1.4 The school management commented that they were not aware of the rules on the said checks. Hence, neither the schedule of unreleased checks nor adjusting journal entry was made.
- 1.5 In effect, both the *cash-in-bank* and the *accounts payable* accounts were understated by P884,256.49.

**We recommend the School Administrator thru the following:**

- c. **The disbursing officer to prepare a schedule of unreleased checks every end of the year to be submitted to the finance officer; and**
- d. **The finance officer to observe the proper accounting of unreleased/staled checks in conformity with the pertinent provisions provided in the GAM for NGAs.**

## **COMPLIANCE AUDIT**

### *Propriety & Reasonableness of Fuel Expenses*

2. **The propriety and reasonableness of Fuel, Oil and Lubricants Expense account amounting to P511,912.98 could not be determined due to improperly accomplished Driver's Trip Ticket, Monthly Report of Official Travels and the Monthly Report of Fuel Consumption contrary to the provisions of COA Circular No. 77-61 dated September 26, 1997.**
- 2.1 COA Circular No. 77-61 dated September 26, 1977 prescribes the rules and regulations governing the use of government motor transportation and the fuel consumption thereof, to wit:

*Use of government vehicles shall be properly controlled and regulated.*

- *The use of government motor vehicles should be controlled through properly accomplished and duly approved **Driver's Trip Tickets** which should be serially numbered, a summary of which shall be made at the end of the month in a **Monthly Report of Officials Travels** for audit purposes.*

***Monthly Report of Fuel Consumption*** of government motor transportation shall be submitted to the Auditor for verification purposes to determine the reasonableness of fuel consumed during the period.

- 2.2 The prescribed format as per the above-mentioned COA Circular for Driver's Trip Ticket, Monthly Report of Officials Travels and Monthly Report of Fuel Consumption are shown in the Annexes A, B, and C, respectively.
- 2.3 For Calendar Year 2024, the school disbursed a total amount of P511,912.98 for payment of gasoline used for their motor vehicles. Examination of Disbursement Vouchers (DVs) covering the payments of gasoline revealed following observations:
  - a. The driver's trip tickets are not certified by the driver as to the correctness of the record of travel and by the passenger that the car was used on official business. Further, the following necessary data are not filled-up properly, to wit:
    - i. Serial numbers;
    - ii. Time of departure from office/garage;
    - iii. Time of arrival at places to be visited/inspected;
    - iv. Time of departure from places visited/inspected;
    - v. Time of arrival back to office/garage;
    - vi. Approximate distance traveled;
    - vii. Gasoline issued, purchased, consumed;
    - viii. Odometer Readings; and
    - ix. Name of Passengers.
  - b. The monthly report of official travels are not accomplished for each motor vehicle. Also, the following necessary data as required under the above-mentioned circular were not included in the proforma report of the school, to wit:
    - i. Distance Traveled;
    - ii. Gasoline Consumed;
    - iii. Oil Used;
    - iv. Grease Used; and
    - v. Driver's certification on the correctness of the report and that the motor vehicle was used strictly for official business only.
  - c. In the Monthly Report of Fuel Consumption, each motor vehicles were not itemized as required under the circular. In addition, the following necessary data were also not included in the proforma report of the school, to wit:
    - i. Type of Vehicle;
    - ii. No. of Cylinders;
    - iii. Odometer reading – during the beginning and ending of travel;
    - iv. Total distance traveled;
    - v. Total fuel used;

- vi. Distance traveled per liter;
- vii. Normal travel km per liter;
- viii. Total liters consumed plus 10% allowance;
- ix. Excess; and
- x. Remarks.

2.4 Interview with the school management showed that they have been following their own templates since time immemorial and that they were unaware of the prescribed format for trip ticket, monthly report of official travel, and monthly report of fuel consumption.

2.5 The above-mentioned deficiencies may cast doubt whether the fuel consumption of the agency was effectively controlled and properly accounted for. Hence, the propriety and reasonableness of the Fuel, Oil and Lubricants Expense account balance amounting to P511,912.98 could not be determined. Moreover, non-enforcement of proper controls over the use of government vehicles may result in wasteful spending of government funds.

**We recommend School Management to:**

- a) Require all drivers to use the suggested pro-forma Driver's Trip Ticket and monthly report of official travels as shown in Annex A and B herein;**
- b) Assign a personnel to review and check all Driver's Trip Tickets to ensure that all necessary data are properly accomplished; and**
- c) Prepare the Monthly Report of Fuel Consumption, include all necessary data, and use the suggested pro-forma report as shown in Annex C.**

### ***Gender and Development (GAD)***

3. The Agency had set to develop an understanding, knowledge and awareness on moral values formation. In line with this objective, for CY 2024, the agency has appropriated and expended P 668,384.68 for GAD activity for its personnel.

### ***Compliance with Tax Laws***

4. As of December 31, 2024, tax withheld from employees and suppliers totaling P 723,069.43 as summarized below:

Table 10. Tax Withheld from Employees and Suppliers

Taxes Withheld	PS	MOOE
Employees' Withholding Tax	P343,728.10	
Tax withheld from purchase of Goods & Services		379,341.33
Total	P343,728.10	P379,341.33

Tax Remittances	PS	MOOE	TOTAL
JANUARY	P33,636.01	P 0.00	P33,636.01
FEBRUARY	34,056.01	18,919.69	52,975.70
MARCH	33,846.01	1,000.00	34,846.01
APRIL	33,770.59	77,532.54	111,303.13
MAY	30,703.28	43,271.10	73,974.38
JUNE	30,703.28	44,680.37	75,383.65
JULY	30,703.28	19,923.91	50,627.19
AUGUST	30,703.28	57,850.23	88,553.51
SEPTEMBER	11,770.40	30,079.95	41,850.35
OCTOBER	11,679.17	36,606.30	48,285.47
NOVEMBER	11,679.17	18,630.36	30,309.53
DECEMBER	50,477.62	30,846.88	81,324.50
<b>TOTAL</b>	<b>P343,728.10</b>	<b>P379,341.33</b>	<b>P723,069.43</b>

### ***Compliance with GSIS***

5. As of December 31, 2024, there was a total remittances **P2,424,451.61** for GSIS contribution as shown in the table below:

Month	Date	Check/ADA Number/OR NUMBER	Amount
JANUARY	1/29/2024	01 01 006 2024 /001600076823 1/31/2024	P212,276.50
FEBRUARY	2/21/2024	01 01 009 2024 /001600077162 / 2/22/2024	211,965.51
MARCH	3/19/2024	01 03 013 2024 /00160077594 - 3/22/2024	211,965.51
APRIL	4/19/2024	01 04 019 2024 /001600077935 - 4/22/2024	212,834.08
MAY	5/17/2024	01 05 028 2024 /001640014520 - 5/20/2024	186,780.55
JUNE	6/19/2024	01 06 036 2024/001600078922 - 6/25/24	189,237.68
JULY	7/18/2024	01 07 047 2024	188,302.02
AUGUST	8/19/2024	01 08 052 2024 / 001600079785	186,196.21
SEPTEMBER	9/25/2024	01 09 065 2024/ 001600080210	185,498.76
OCTOBER	10/23/2024	01 10-072 2024/001640014641	210,633.77
NOVEMBER	11/20/2024	01 11 059 2024/001600081281	212,059.68
DECEMBER	12/17/2024	01 12 086 2024/001600081761	216,701.34
<b>TOTAL</b>			<b>P2,424,451.61</b>

### ***Compliance with HDMF***

6. As of December 31, 2024, there was a total remittances **P353,761.10** for HDMF contribution as shown in the table below:

Month	Date	Check/ADA Number/OR NUMBER	Amount
JANUARY	1/29/2024	01 01 006 2024/A01929542 /2/16/2024	P30,166.30
FEBRUARY	2/21/2024	01 01 009 2024/99959250/ 3/11/2024	30,166.30
MARCH	3/19/2024	01 03 013 2024/ 99959388 - 3/25/2024	30,166.30
APRIL	4/19/2024	01 04 019 2024/99959738 - 5/23/2024	30,186.40
MAY	5/17/2024	01 05 028 2024/ 99959739 - 5/23/2024	30,186.40
JUNE	6/19/2024	01 06 036 2024/Y15022400000077 - 6/27/2024	28,202.80
JULY	7/18/2024	01 07 047 2024/Y15022400000292 - 7/29/2024	28,202.80
AUGUST	8/20/2024	01 08 052 2024/ Y15022400000475	28,202.80
SEPTEMBER	9/25/2024	01 09 060 2024/Y15022400000649	28,009.65
OCTOBER	10/28/2024	01 10 069 2024/Y15022400000731	30,090.45
NOVEMBER	12/3/2024	01 11 076 2024/Y15022400000766	30,090.45
DECEMBER	1/2/2025	01 12 086 2024/ Y15022500000001	30,090.45
<b>TOTAL</b>			<b>P353,761.10</b>

### ***Compliance with PHIC***

7. As of December 31, 2024, there was a total remittances **P402,821.11** for PHIC contribution as shown in the table below:

Month	Date	Check/ADA Number/OR NUMBER	Amount
JANUARY	1/26/2024	01 01 005 2024	P32,250.31
FEBRUARY	1/21/2024	01 01 010 2024	35,950.31
MARCH	3/19/2024	01 03 014 2024	35,958.35
APRIL	4/22/2024	01 04 020 2024	37,196.52
MAY	5/17/2024	01 05 029 2024	33,037.96
JUNE	6/19/2024	01 06 037 2024	33,037.96
JULY	10/1/2024	0001340257/ 202987010008	33,037.96
AUGUST	9/12/2024	we access	33,037.96
SEPTEMBER	9/23/2024	we access	31,253.67
OCTOBER	10/22/2024	we access	33,951.11
NOVEMBER	11/19/2024	we access	31,951.11
DECEMBER	1/2/2025	we access	32,157.89
<b>TOTAL</b>			<b>P402,821.11</b>

### ***Senior Citizen and Person with Disability***

8. For CY 2024, conduct training of empanada making were implemented for person with disability.

### ***Status of Suspension, Disallowances and Charges***

9. For Calendar Year 2024, there was no notice of suspensions, disallowances and charges issued.

Agency	Suspensions	Disallowances	Charges	Total
TESDA LNNAIS	<b>0.00</b>	0.00	<b>0.00</b>	0.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

#### **D. STATUS OF IMPLEMENTATION OF PRIOR YEAR'S AUDIT RECOMMENDATIONS**

10. We made a follow-up on the actions taken by the TESDA - Lanao Norte National Agro-Industrial School (LNNAIS) in the implementation of prior year's audit recommendations and noted the following:

Year Reported	Fully Implemented	Not Implemented	Total Number of Observation and Recommendation
2023	5	0	5

Observation and Recommendation	Ref.	Management Action	Status of Implementation and Results of Audit's Validation
<p>TESDA Training Regulations for Driving NC II is not strictly aligned with the requirement set under LTO Memorandum Circular No. 2019 – 2176 for accredited Driving School, thus, the mission of the TESDA in providing quality training might be compromised to the disadvantaged of the trainees.</p> <p><i>We recommend that the management the following:</i></p> <p><i>Upgrade the vehicles used in the Driving NC II course;</i></p> <p><i>Transfer the ownership of the 3 motor vehicles in the name of TESDA-LNNAIS;</i></p>	<p>AOM No.: 2024-01 (2023)</p> <p>Date : February 23, 2024</p>		IMPLEMENTED

<p><i>Provide the needed requirements per LTO memorandum circular such as but not limited to the dashboard cameras, separate brake pedals, and proper markings to ensure quality training of its students; and</i></p> <p><i>Make representation with the Central Office to purchase new vehicle intended for NC II Driving Course.</i></p>			
<p>The submission of the monthly/quarterly financial statements/reports and related supporting documents/schedules were delayed from 11 to 355 calendar days, contrary to Section 60, Volume I of the Government Accounting Manual (GAM), and Executive Order (EO) No. 292 series of 1997, and reiterated under Section 5.5.b of COA Circular No. 2015-002, thus hindered the timely audit of the transactions and immediate correction of noted deficiencies.</p> <p><i>We recommend that Management:</i></p> <p><i>1.instruct the accountant/financial analyst to strictly</i></p>	<p>AOM No.: 2024-002 (2023)</p> <p>Date : February 23, 2024</p>		<p>IMPLEMENTED</p>

<p><i>comply with existing COA rules and regulations on the timely submission of the required financial statements/reports and its related schedules and supporting documents to the Audit Team; and advise the accountant/financial analyst to employ strategies to comply the audit requirements.</i></p>			
<p>Prior Year's Expenses amounting to P48,383.38 were recorded as Current Year's Expenses, resulting to overstatement of current year's expenses and understatement of prior year's expenses contrary to PD No. 1445 and GAM, thus affects the fair presentation of its financial statements.</p> <p><i>We recommend that management the following:</i></p> <p><i>1. Issue memorandum to all concerned personnel to submit all their claims for the current year such as traveling expenses before year-end for the proper recording thereof; and</i></p>	<p>AOM No.: 2024-003 (2023) Date : February 23, 2024</p>		<p>IMPLEMENTED</p>

<p>2. Require the bookkeeper to properly observe the accrual basis of accounting in recording financial transactions and use the proper accounts such as the Accumulated Surplus/(Deficit) account to recognize prior year expenses.</p>			
<p>Non submission of complete documentary requirements to support the payment of representation and transportation allowance amounting to P120,000.00 is in violation of the COA Circular No. 2023-004 dated June 14, 2023, thereby casts doubt as to its propriety and regularity.</p> <p><i>We recommend the management to:</i></p> <p>1. Instruct the accountant to ensure that in the payment of RATA the following documents are attached, to wit:</p> <p>2. Certification that the official / employee did not use government vehicle and is not assigned any government vehicle; and</p>	<p>AOM No.: 2024-004 (2023)</p> <p>Date : February 21, 2024</p>		<p>IMPLEMENTED</p>

<i>3.approved DTR.</i>			
Various unserviceable Property, Plant and Equipment (PPEs) with an aggregate amount of P1,910,409.13 were not reported in the <i>Inventory and Inspection Report for Unserviceable Property (IIRUP)</i> as of December 31, 2023 which is in violation of COA Circular No. 2015-007 dated October 22, 2015, thus, resulted to overstatement of PPE accounts by P1,910,409.13.  <i>We recommend the Management to require the property officer to prepare Inventory and Inspection Report of Unserviceable Property (IIRUP) for the unserviceable properties amounting to P1,910,409.13 which will be the basis for dropping the said PPEs from the books.</i>	AOM No.: 2024-05 (2023)  Date : March 1, 2024	IMPLEMENTED	

## ACKNOWLEDGEMENT

11. We wish to express our appreciation to the Management and staff of the TESDA - Lanao Norte National Agro-Industrial School (LNNAIS), Tubod, Lanao del Norte for the cooperation and assistance extended to our audit team during the audit.
12. We request that a status report, by accomplishing the attached Agency Action Plan and Status of Implementation (AAPSI) form, on the actions taken on the audit recommendations be submitted within 60 days from receipt of this report, pursuant to Section 88 of the General Provisions of Republic Act No. 11639, otherwise known as the General Appropriations Act of FY 2022.

Very truly yours,

  
CHARISSA C. MEJARES  
State Auditor IV  
Audit Team Leader

Copy furnished:

**The Cluster Director**  
TESDA Central Office  
Commission on Audit  
East Service Road  
Taguig, Metro Manila

**The Regional Director**  
Commission on Audit  
Regional Office No. X  
Carmen, Cagayan de Oro City

**The Regional Supervising Auditor**  
NGS, Cluster 5  
COA RO X, Cagayan de Oro City

File

## ANNEXES

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D	Condensed Consolidated Statement of Financial Performance for CY 2024 With Comparative Figures for CY 2023	
E	Detailed Consolidated Statement of Financial Performance for CY 2024 With Comparative Figures for CY 2023	
F	Detailed Consolidated Statement of Changes in Net Asset/Equity for CY 2024 With Comparative Figures for CY 2023	
G	Statement of Cash Flows for CY 2024 With Comparative Figures for CY 2023	
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**TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY  
LANAO NORTE NATIONAL AGRO-INDUSTRIAL SCHOOL**



Main Campus: Bualan, Tubod, Lanao del Norte  
Satellite Campus: Malingao, Tubod, Lanao del Norte  
Extension Campus: Baybay, Poblacion, Tubod, Lanao del Norte



**STATEMENT OF MANAGEMENT'S RESPONSIBILITY FOR  
FINANCIAL STATEMENTS**

The management of **LANAO NORTE NATIONAL AGRO INDUSTRIAL SCHOOL** is responsible for all information and representations contained in the accompanying Statement of Financial Position as December 31, 2024 and the related Statement of Financial Performance, Statement of Cash Flows, Statement of Comparison of Budget and Actual Amounts, Statement of Changes in Net Assets/Equity and the Notes to Financial Statements for the year then ended. The financial statements have been prepared in conformity with the Philippine Public Sector Accounting Standards and generally accepted state accounting principles, and reflect amounts that are based on the best estimates and informed judgment of management with an appropriate consideration to materiality.

In this regard, management maintains a system of accounting and reporting which provides for the necessary internal controls to ensure that transactions are properly authorized and recorded, assets are safeguarded against unauthorized use or disposition and liabilities are recognized.

Prepared by:

  
**JASMINE C. GALENZOGA**  
AO II-Designate Accounting

Reviewed by:

  
**MAYNARD C. JUMAWAN**  
Vocational School Administrator Officer

**ANNEX B**

**LANAO NORTE NATIONAL AGRO-INDUSTRIAL SCHOOL**  
**STATEMENT OF FINANCIAL POSITION**  
**ALL FUNDS**  
**FOR THE YEAR ENDED DECEMBER 31, 2024**  
**(With Comparative Figures Year 2023)**

	<u>Note</u>	<u>2024</u>	<u>2023</u>
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash and Cash Equivalents	6	749,075.01	622,135.95
Inventories	7	48,432.08	-
Receivables		5,282,632.09	6,365,992.70
<b>Total Current Assets</b>		<u>6,079,632.09</u>	<u>6,988,128.65</u>
<b>Non-Current Assets</b>			
Property, Plant and Equipment		75,774,632.79	79,033,136.42
Biological Assets		145,832.40	10,510.00
Other assets		1,086,650.80	530,540.00
<b>Total Non-Current Assets</b>		<u>77,007,115.99</u>	<u>79,563,676.42</u>
<b>Total Assets</b>		<b><u>83,086.748.08</u></b>	<b><u>86,551,805.07</u></b>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Inter-Agency Payables		812,799.37	277,886.35
Intra-Agency Payables			
<b>Total Current Liabilities</b>		<u>812,799.37</u>	<u>277,886.35</u>
<b>Total Liabilities</b>	10	<b><u>812,799.37</u></b>	<b><u>277,886.35</u></b>
<b>Total Assets less Total Liabilities</b>		<b><u>82,273,948.71</u></b>	<b><u>82,237,899.52</u></b>
<b>NET ASSETS/EQUITY</b>			
Government Equity			82,237,899.52
Accumulated Surplus/(Deficit)		82,273,948.71	4,036,019.20
<b>Total Net Assets/Equity</b>		<b><u>82,273,948.71</u></b>	<b><u>86,273,918.72</u></b>

Prepared by:

  
**JASMINE C. GALENZOGA**  
AO II-Designate Accounting

Reviewed by:

  
**MAYNARD C. JUMAWAN**  
Vocational School Administrator Office

**ANNEX C**

**LANAO NORTE NATIONAL AGRO-INDUSTRIAL SCHOOL**  
**DETAILED STATEMENT OF FINANCIAL POSITION**  
**ALL FUNDS**  
**FOR THE YEAR ENDED DECEMBER 31, 2024**  
**(With Comparative Figures Year 2023)**

	<b><u>2024</u></b>	<b><u>2023</u></b>
<b>ASSETS</b>		
<b>Current Assets</b>		
<b>Cash and Cash Equivalents</b>	<b><u>749,075.01</u></b>	<b><u>622,135.95</u></b>
Cash on Hand	-	-
Cash Collecting Officer	-	-
Cash in Bank-Local Currency	749,075.01	622,135.95
Cash in Bank-Local Currency, Current Account	749,075.01	622,135.95
<b>Inventories</b>	<b><u>-</u></b>	<b><u>-</u></b>
Inventory Held for Consumption	48,432.08	-
Office Supplies Inventory	11,184.08	-
Textbooks and Instructional Materials Inventory	-	-
Semi-Expendable Technical And Scientific Equipment	-	-
Other Supplies and Materials Inventory	37,248.00	-
<b>Receivables</b>		
Accounts Receivable	5,282,125.00	6,365,992.70
<b>Total Current Assets</b>	<b><u>6,079,632.09</u></b>	<b><u>6,988,128.65</u></b>
<b>Non-Current Assets</b>	<b><u>-</u></b>	<b><u>-</u></b>
<b>Property, Plant and Equipment</b>	<b><u>75,774,632.79</u></b>	<b><u>79,022,626.42</u></b>
Land	45,684,676.69	45,684,676.69
Land	45,684,676.69	45,684,676.69
<i>Accumulated Impairment Losses- Land</i>	-	-
<i>Net Value</i>	45,684,676.69	45,684,676.69
Land Improvements	2,872,469.81	3,150,568.16
Other Land Improvements	2,872,469.81	3,150,568.16
<i>Accumulated Depreciation-Other Land Improvements</i>	(1,133,869.97)	(855,771.62)
<i>Net Value</i>	2,872,469.81	3,150,568.16
Buildings and Other Structures	20,689,312.89	25,306,157.03
Buildings	500,000.00	4,925,000.00
<i>Accumulated Depreciation-Buildings</i>	(475,000.00)	(1,106,425.00)
<i>Net Value</i>	25,000.00	3,818,575.00
School Buildings	25,735,033.65	25,735,033.65
<i>Accumulated Depreciation-School Buildings</i>	(5,433,289.73)	(4,647,103.97)
<i>Accumulated Depreciation-School Buildings</i>	(270,900.00)	(270,900.00)
<i>Net Value</i>	20,030,843.92	20,817,029.68
Other Structures	1,901,377.61	1,901,377.61
<i>Accumulated Depreciation-Other Structures</i>	(1,267,908.64)	(1,230,825.26)

<i>Net Value</i>	<b>633,468.97</b>	<b>670,552.35</b>
Machinery and Equipment		
Machinery	<b>3,447,825.95</b>	<b>3,023,722.20</b>
<i>Accumulated Depreciation-Machinery</i>		
<i>Net Value</i>	<b>512,998.00</b>	<b>512,998.00</b>
<i>(215,933.86)</i>		
<i>297,064.14</i>		
<i>927,491.00</i>		
<i>(471,807.11)</i>		
<i>455,683.89</i>		
<i>2,263,824.00</i>		
<i>(1,189,933.04)</i>		
<i>Information and Communication Technology Equipment</i>	<b>2,061,709.00</b>	
<i>Accumulated Depreciation-Information and Communication Technology Equipment</i>		
<i>Net Value</i>	<b>(620,230.79)</b>	
<i>1,073,890.96</i>		
<i>194,029.85</i>		
<i>(184,328.35)</i>		
<i>9,701.50</i>		
<i>55,000.00</i>		
<i>(27,866.97)</i>		
<i>27,133.03</i>		
<i>2,699,421.10</i>		
<i>(1,115,068.67)</i>		
<i>1,584,352.43</i>		
<i>3,080,347.45</i>		
<i>3,816,300.00</i>		
<i>(735,952.55)</i>		
<i>3,080,347.45</i>		
<i>145,832.40</i>		
<i>1,086,650.80</i>		
<i>361,000.00</i>		
<i>578,910.80</i>		
<i>146,740.00</i>		
<i>1,086,650.80</i>		
<b>Total Non-Current Assets</b>	<b>77,007,115.99</b>	<b>79,563,676.42</b>
<b>TOTAL ASSETS</b>	<b>83,086,748.08</b>	<b>86,551,805.07</b>
<b>LIABILITIES</b>	-	-
<b>Inter-Agency Payables</b>	<b>812,799.37</b>	<b>277,886.35</b>
Accounts Payable	451,626.17	163,364.00
Due to BIR	139,622.61	34,799.08
Due to Officers and Employees	7,899.35	77,723.17
Due to GSIS-Life and Retirement Premium	28,628.23	-
Due to GSIS-ECC	500.00	-

Due to GSIS-Salary Loan	1,311.12	-
Due to Pag-IBIG-Premium	12,294.24	-
Due to Pag-IBIG-Multi-Purpose Loan	15,714.93	-
Due to PhilHealth	6,683.58	-
Other Payables	148,519.14	2,000.10
<b>Total Current Liabilities</b>	<b>812,799.37</b>	<b>277,886.35</b>
<b>Total Liabilities</b>	<b>812,799.37</b>	<b>277,886.35</b>
<b>Total Assets less Total Liabilities</b>	<b>82,273,948.71</b>	<b>86,273,918.72</b>
<b>Net Assets/Equity</b>	-	-
<b>Equity</b>	-	-
<b>Government Equity</b>	<b>82,795,410.67</b>	<b>82,237,899.52</b>
Accumulated Surplus/(Deficit)	(521,461.96)	4,036,019.20
<b>Total Net Assets/Equity</b>	<b>82,273,948.71</b>	<b>86,273,918.72</b>

Prepared by:

  
**JASMINE C. GALENZOGA**  
 AO II-Designate Accounting

Reviewed by:

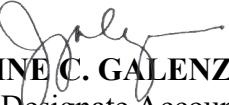
  
**MAYNARD C. JUMAWAN**  
 Vocational School Administrator Officer

**ANNEX D**

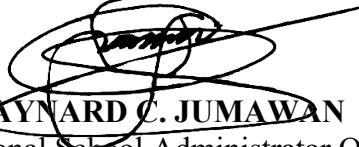
**LANAO NORTE NATIONAL AGRO-INDUSTRIAL SCHOOL**  
**STATEMENT OF FINANCIAL PERFORMANCE**  
**ALL FUNDS**  
**FOR THE YEAR ENDED DECEMBER 31,2024**  
**(With Comparative Figures Year 2023)**

	<u>Note</u>	<u>2024</u>	<u>2023</u>
<b>Revenue</b>			
Service and Business Income		14,880,091.45	20,577,427.10
Gains		-	159,560.00
<b>Total Revenue</b>		<b><u>14,880,091.45</u></b>	<b><u>20,736,987.10</u></b>
<b>Less: Current Operating Expenses</b>			
Personnel Services		12,106,916.05	13,706,745.94
Maintenance and Other Operating Expenses		16,261,401.44	15,247,386.06
Non-Cash Expenses		2,151,460.58	1,897,983.15
<b>Total Current Operating Expenses</b>		<b><u>30,519,778.07</u></b>	<b><u>30,852,115.15</u></b>
<b>Surplus/(Deficit) from Current Operations</b>		<b><u>(15,639,686.62)</u></b>	<b><u>(10,115,128.05)</u></b>
Net Financial Assistance/Subsidy		15,118,224.66	14,151,147.25
<b>Surplus/(Deficit) for the period</b>		<b><u>(521,461.96)</u></b>	<b><u>4,036,019.20</u></b>

Prepared by:

  
**JASMINE C. GALENZOGA**  
AO II-Designate Accounting

Reviewed by:

  
**MAYNARD C. JUMAWAN**  
Vocational School Administrator Officer

ANNEX E

**LANAO NORTE NATIONAL AGRO-INDUSTRIAL SCHOOL**  
**DETAILED STATEMENT OF FINANCIAL PERFORMANCE**  
**ALL FUNDS**  
**FOR THE YEAR ENDED DECEMBER 31,2024**  
**(With Comparative Figures Year 2023)**

Revenue	<u>2024</u>	<u>2023</u>
<b>Service and Business Income</b>		
Service Income	-	-
Clearance and Certification Fees	-	-
Processing Fees	-	-
<b>    Total Service Income</b>	<u>-</u>	<u>-</u>
Business Income		
School Fees	4,597.00	8,635.00
Seminar /Training Fee	10,888,537.70	17,493,036.10
Examination Fee	2,567,820.00	2,278,827.00
Income from Hostel & Dormitories	22,300.00	10,547.00
Other Business Income	<u>1,396,836.75</u>	<u>786,382.00</u>
<b>    Total Business Income</b>	<b><u>14,880,091.45</u></b>	<b><u>20,577,427.10</u></b>
<b>Gains</b>		
Gain from Changes in Fair Value Less Costs to Sell of Biological Assets Due to Physical Change	<u>-</u>	<u>-</u>
	<u>-</u>	<b><u>159,560.00</u></b>
<b>Total Revenue</b>	<b><u>14,880,091.45</u></b>	<b><u>20,736,987.10</u></b>
<b>Less: Current Operating Expenses</b>		
<b>Personnel Services</b>		
Salaries and Wages-Regular	7,024,840.14	8,211,096.81
Salaries and Wages-Casual/Contractual	<u>162,890.00</u>	<u>155,517.00</u>
<b>Total Salaries and Wages</b>	<b><u>7,187,730.14</u></b>	<b><u>8,366,613.81</u></b>
PERA - Civilian	510,000.00	586,636.36

Representation Allowance	72,000.00	60,000.00
Transportation Allowance	72,000.00	60,000.00
Clothing/Uniform Allowance - Civilian	154,000.00	144,000.00
Mid Year Bonus - Civilian	605,253.00	701,162.00
Bonus - Civilian	629,699.10	707,979.00
Cash Gift - Civilian	109,500.00	123,500.00
Other Bonuses and Allowances	220,000.00	
Collective Negotiation Agreement Incentive - Civilian	648,000.00	729,000.00
Productivity Enhancement Incentive - Civilian	105,000.00	120,000.00
Performance Based Bonus - Civilian	255,366.32	306,957.52
<b>Total Other Compensation</b>	<b>3,380,818.42</b>	<b>3,539,234.88</b>
<b>Personnel Benefit Contributions</b>		
Retirement and Life Insurance Premiums	871,386.24	988,554.55
Pag-IBIG Contributions	44,600.00	24,600.00
PhilHealth Contributions	176,881.25	165,140.70
Employees Compensation Insurance Premiums	25,500.00	27,000.00
<b>Other Personnel Benefits</b>	<b>1,118,367.49</b>	<b>1,205,295.25</b>
Terminal Leave Benefit		113,102.00
Other Personnel Benefit	420,000.00	482,500.00
<b>Total Personnel Benefit Contributions</b>	<b>420,000.00</b>	<b>595,602.00</b>
<b>Total Personnel Services</b>	<b>12,106,916.05</b>	<b>13,706,745.94</b>
<b>Maintenance and Other Operating Expenses</b>	<b>-</b>	<b>-</b>
<b>Traveling Expenses</b>	<b>-</b>	<b>-</b>
Traveling Expenses-Local	1,009,909.12	1,283,788.69

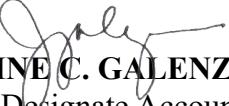
<b>Total Traveling Expenses</b>	<b>1,009,909.12</b>	<b>1,283,788.69</b>
<b>Training and Scholarship Expenses</b>	-	-
Training Expenses	122,056.87	120,806.75
<b>Total Training and Scholarship Expenses</b>	<b>122,056.87</b>	<b>120,806.75</b>
<b>Supplies and Materials Expenses</b>	-	-
Office Supplies Expenses	78,415.92	337,788.22
Accountable Forms Expenses	8,250.00	7,590.00
Textbook and Instructional materials supplies		170,406.00
Medical, Dental and Laboratory Supplies Expenses	67,363.50	
Fuel, Oil and Lubricants Expenses	511,912.98	374,679.72
Agricultural and Marine Supplies Expenses	1,676,147.50	1,607,337.73
Semi-Expendable Machinery Equipment		45,000.00
Semi-Expendable - Funiture and Fixture		162,000.00
Semi-Expendable Office Equipment Expenses	142,777.00	257,733.00
Semi-Expendable Technical and Scientific Equipment Expenses	768,024.00	32,070.00
Other Supplies and Materials Expenses	3,220,973.84	3,121,037.11
<b>Total Supplies and Materials Expenses</b>	<b>6,473,864.74</b>	<b>6,115,641.78</b>
<b>Utility Expenses</b>	-	-
Water Expenses	72,694.18	58,151.36
Electricity Expenses	649,062.89	594,294.81
<b>Total Utility Expenses</b>	<b>721,757.07</b>	<b>652,446.17</b>
<b>Communication Expenses</b>	-	-
Website Maintenance		24,413.50
Postage and Courier Services	3,136.00	1,480.00
Telephone Expenses - Mobile	25,650.00	25,000.00

Internet Subscription Expenses	90,399.72	158,119.73
Transportation and delivery expenses	-	1,000.00
<b>Total Communication Expenses</b>	<b>119,185.72</b>	<b>210,013.23</b>
<b>General Services</b>	<b>-</b>	<b>-</b>
Security Services	1,178,959.12	1,145,103.48
Legal Fees	-	4,000.00
Other Professional Fees	929,794.18	868,536.86
Other General Services	5,279,763.02	4,322,630.09
<b>Total General Services</b>	<b>7,388,516.32</b>	<b>6,340,270.43</b>
<b>Awards/Rewards and Prizes</b>	<b>15,000.00</b>	<b>15,000.00</b>
Awards/Rewards Expenses	15,000.00	15,000.00
<b>Repairs and Maintenance</b>		
Repairs and Maintenance - Power Supply Systems	97,500.00	-
Repairs and Maintenance - building and other structure	-	40,056.00
Repairs and Maintenance - Office Equipment	22,370.00	-
Repairs and Maintenance - machinery and other equipments	-	75,518.00
Repairs and Maintenance - Motor Vehicles	243,568.87	199,703.65
<b>Total Repairs and Maintenance</b>	<b>363,438.87</b>	<b>315,277.65</b>
<b>Taxes, Insurance Premiums and Other Fees</b>	<b>-</b>	<b>-</b>
Insurance Expenses	25,158.81	82,500.92
Fidelity Bond Premiums	3,600.00	20,703.75
Taxes, Duties and Licenses	18,338.92	26,646.40
Bank charges	575.00	2,200.00
<b>Total Taxes, Insurance Premiums and Other Fees</b>	<b>47,672.73</b>	<b>132,051.07</b>
<b>Other Maintenance and Operating Expenses</b>	<b>-</b>	<b>-</b>

Rent Building- Equipment		20,000.00
Rent Building & Other Structure		12,494.55
Rent - Motor Vehicles		26,595.74
Printing & Publication Expenses		3,000.00
Other MOOE		
<b>Total Other Maintenance and Other Operating Expenses</b>	<b>-</b>	<b>62,090.29</b>
<b>Total Maintenance and Other Operating Expenses</b>	<b>16,261,401.44</b>	<b>15,247,386.06</b>
<b>Non-Cash Expenses</b>		
<b>Depreciation</b>		
Depreciation - Building		156,750.00
Depreciation - Other Land Improvements		278,098.35
Depreciation - School Buildings	786,185.76	786,185.76
Depreciation - Other Structures	37,083.38	37,083.38
Depreciation - Office Equipment	136,525.94	125,136.22
Depreciation - ICT Equipment	430,126.53	391,724.71
Depreciation - Medical Equipment	10,450.00	10,450.00
Depreciation - Technical and Scientific Equipment	211,686.44	200,032.80
Depreciation - Machinery	95,746.14	63,997.95
Depreciation - Motor Vehicles	165,558.04	126,622.33
<b>Total Depreciation</b>	<b>2,151,460.58</b>	<b>1,897,983.15</b>
<b>Total Non-Cash Expenses</b>	<b>2,151,460.58</b>	<b>1,897,983.15</b>
<b>Current Operating Expenses</b>	<b>-</b>	<b>-</b>
<b>Surplus (Deficit) from Current Operations</b>	<b>(15,639,686.62)</b>	<b>(10,115,128.05)</b>

<b>Financial Assistance/Subsidy from NGAs, LGUs, GOCCs</b>	_____ -	_____ -
Subsidy from National Government	11,803,878.12	11,746,654.73
Subsidy from Regional Office/Staff Bureau	3,314,346.54	2,404,492.52
<b>Total Financial Assistance/Subsidy from NGAs, LGUs, GOCCs</b>	<b><u>15,118,224.66</u></b>	<b><u>14,151,147.25</u></b>
<b>Net Financial Assistance/Subsidy</b>	<b><u>15,118,224.66</u></b>	<b><u>14,151,147.25</u></b>
<b>Surplus (Deficit) for the period</b>	<b><u>(521,461.96)</u></b>	<b><u>4,036,019.20</u></b>

Prepared by:

  
**JASMINE C. GALENZOGA**  
 AO II-Designate Accounting

Reviewed by:

  
**MAYNARD C. JUMAWAN**  
 Vocational School Administrator Officer

**ANNEX F**

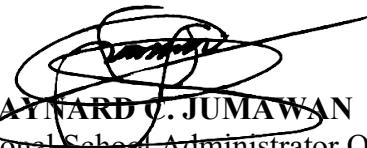
**LANAO NORTE NATIONAL AGRO-INDUSTRIAL SCHOOL**  
**STATEMENT OF CHANGES IN NET ASSETS/EQUITY**  
**ALL FUNDS**  
**FOR THE YEAR ENDED DECEMBER 31,2024**  
**(With Comparative Year 2023)**

	<u>2024</u>	<u>2023</u>
<b>Balance at January 1</b>	<b>86,273,918.72</b>	<b>82,237,899.52</b>
<b>Add/(Deduct):</b>		
Changes in accounting policy	-	-
Prior period adjustment (unrecorded collection,erroneous building account	<u>(3,478,508.05)</u>	<u>-</u>
<b>Restated balance</b>	<b><u>82,795,410.67</u></b>	<b><u>82,237,899.52</u></b>
<b>Add/(Deduct):</b>		
<b>Changes in Net Assets/Equity for the Calendar Year</b>		
Surplus/(Deficit) for the period	(521,461.96)	4,036,019.20
Others 2 ( Revaluation of Land & recoding of donated Lot)	-	-
<b>Balance at December 31,2024</b>	<b><u>82,273,948.71</u></b>	<b><u>86,273,918.72</u></b>

Prepared by:

  
**JASMINE C. GALENZOGA**  
AO II-Designate Accounting

Reviewed by:

  
**MAYNARD C. JUMAWAN**  
Vocational School Administrator Officer

**ANNEX G**

**LANAO NORTE NATIONAL AGRO-INDUSTRIAL SCHOOL**  
**STATEMENT OF CASH FLOWS**  
**ALL FUNDS**  
**FOR THE YEAR ENDED DECEMBER 31, 2024**  
**(With Comparative Figures Year 2023)**

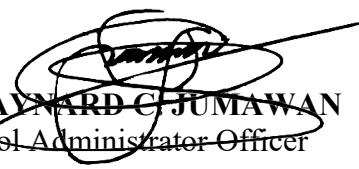
	<u><b>2024</b></u>	<u><b>2023</b></u>
<b>Cash Flows From Operating Activities</b>		
<b>Cash Inflows</b>		
Receipt of Notice of Cash Allocation	11,734,000.00	11,410,102.00
Proceeds from sales of goods & services	16,254,729.78	14,370,994.40
Receipts of Intra Agency Fund Transfer	753,828.52	2,404,492.52
Receipts of Inter Agency Fund Transfer	-	-
<b>Total Cash Inflows</b>	<b><u>28,742,558.30</u></b>	<b><u>28,185,588.92</u></b>
<b>Cash Outflows</b>		
Remittance to National Treasury	257,647.82	-
Payment of Expenses	18,554,178.95	26,372,738.99
Purchase of Inventory	5,999,483.49	-
Remittance of Personnel Benefit Contribution and Mandatory	3,132,141.85	1,205,295.25
Payment of payables	52,123.33	93,121.32
<b>Total Cash Outflows</b>	<b><u>27,995,575.44</u></b>	<b><u>27,671,155.56</u></b>
<b>Net Cash Provided by (Used in) Operating Activities</b>	<b><u>27,995,575.44</u></b>	<b><u>27,671,155.56</u></b>
<b>Cash Outflows</b>		
Purchase of Property Plant & Equipment	620,043.80	50,080.00
Purchase of Biological Assets	-	-
<b>Total Cash Inflows</b>	<b><u>620,043.80</u></b>	<b><u>50,080.00</u></b>
<b>Net Cash Provided by (Used in) Investing Activities</b>	<b><u>620,043.80</u></b>	<b><u>50,080.00</u></b>
<b>Increase (Decrease) in Cash and Cash Equivalents</b>	<b><u>126,939.06</u></b>	<b><u>464,353.36</u></b>
<b>Cash and Cash Equivalents, January 1</b>	<b><u>622,135.95</u></b>	<b><u>157,782.59</u></b>
<b>Cash and Cash Equivalents, December 31</b>	<b><u>749,075.01</u></b>	<b><u>622,135.95</u></b>

Prepared by:



**JASMINE C. GALENZOGA**  
AO II-Designate Accounting

Reviewed by:



**MAYNARD C. JUMAWAN**  
Vocational School Administrator Officer

**LANAO NORTE NATIONAL AGRO-INDUSTRIAL SCHOOL**  
**SUMMARY OF COMPARISON OF BUDGET AND ACTUAL AMOUNT**  
**ALL FUND**  
**FOR THE MONTH ENDED DECEMBER 31,2024**

Particulars	Budgeted Amounts		Actual Amounts on Comparable Basis	Difference Final Budget and Actual		
	Original	Final				
<b>Notes</b>						
<b>RECEIPTS</b>						
Assistance and Subsidy	11,438,000.00	15,118,224.66	15,118,224.66	-		
Services and Business Income	11,082,000.00	16,254,729.78	16,254,729.78	-		
<b>Total Receipts</b>	<b><u>22,520,000.00</u></b>	<b><u>31,372,954.44</u></b>	<b><u>31,372,954.44</u></b>	<b><u>-</u></b>		
<b>PAYMENTS</b>						
Personnel Services	10,205,000.00	12,106,916.05	12,106,916.05	-		
Maintenance and Other Operating Expenses	1,233,000.00	583,690.47	583,690.47	-		
Maintenance and Other Operating Expenses	11,082,000.00	16,155,984.75	16,155,984.75	-		
<b>Total Payments</b>	<b><u>22,520,000.00</u></b>	<b><u>28,846,591.27</u></b>	<b><u>28,846,591.27</u></b>	<b><u>-</u></b>		
<b>NET RECEIPTS/PAYMENTS</b>	<b><u>_____ -</u></b>	<b><u>2,526,363.17</u></b>	<b><u>2,526,363.17</u></b>	<b><u>_____ -</u></b>		

**NOTES TO FINANCIAL STATEMENTS**

All Funds

For the Year ended as of December 31, 2024

**1. Agency Profile**

The Lanao Norte National Agro-Industrial School (LNNAIS), Bualan, Tubod, Lanaodel Norte was established in June 1973 under the leadership of the late Governor Arsenio A. Quibranza, catering Secondary Program. It was nationalized through the effort of Congressman Abdullah D. Dimaporo by passing a bill to the congress on March 25, 1992 under Batas Pambansa Blg. 213.

1. The school acquired 16 hectares of school site through government reservation. It was surveyed in July 21, 1921 and was approved on December 31, 1921 in the name of the provincial government of Lanao del Norte for Bureau of Education.
2. In 1997, LNNAIS, become a TESDA Administered School by virtue of Republic Act 7796 popularly known as the TESDA Law. LNNAIS is a technical vocational institution offering UTPRAS registered qualifications identified as priority skills in the province. The school prepare trainees to surpass the competency assessment and become certified skilled workers by upgrading our trainers and improving our facilities. LNNAIS link partners who serve as potential channels for employment of our graduates. LNNAIS also sustains our livestock and crop projects to address a twofold target and income generating and to serve as a hands-on venue for students and trainees. Alongside, LNNAIS pursues a quality assurance system.
3. Its vision is to be a globally competitive; agriculturally and industrially based training institution supportive and committed to economic development, nurturing ecology-conscious society. And its Mission is to offer Post-Secondary Program, to produce graduates who shall serve as propellers of agro-industrial development through its competent faculty and staff, well-equipped innovative training facilities for global competitiveness.
4. The Agency is Headed by Mr. Maynard C. Jumawan, Vocational School Administrator II. He is ably assisted by 22 regular employees, 1 casual employee and 23 Job Orders assisting in the Office and School.

**2. Statement of Compliance and Basis for Financial Statement Presentation**

The consolidated financial statements have been prepared in accordance with and comply with the Philippine Public Sector Accounting Standards (PPSAS) issued by the Commission on Audit per COA Resolution No. 2014-003 dated January 24, 2014.

The consolidated financial statements have been prepared based on historical cost, unless stated otherwise. The Statement of Cash Flows is prepared using the direct method.

### **3. Summary of Significant Accounting Principles**

The agency uses an accrual basis of accounting. All expenses are recognized when incurred and reported in the financial statements in the period to which they relate. Income is on an accrual basis except for transactions where accrual basis is impractical or when law requires other methods.

3.1 Notice of Cash Allocation is recorded on the Regular Agency ( RA) books as well as those receipts which the agency is authorized to use.

3.2 Supplies and materials purchased for inventory purposes are recorded using the Perpetual Inventory Method.

### **4. Property, Plant and Equipment**

#### ***Recognition***

An item is recognized as property, plant, and equipment (PPE) if it meets the characteristics and recognition criteria as a PPE.

The characteristics of PPE are as follows: Tangible items are held for instructional and administrative purposes; and are expected to be used during more than one reporting period.

An item of PPE is recognized as an asset if It is probable that future economic benefits or service potential associated with the item will flow to the entity; and the cost or fair value of the item can be measured reliably.

#### ***Measurement at Recognition***

An item recognized as property, plant, and equipment is measured at cost.

A PPE acquired through non-exchange transactions is measured at its fair value as at the date of acquisition.

The cost of the PPE is the cash price equivalent or, for PPE acquired through non-exchange transaction its cost is its fair value as at recognition date.

#### ***Measurement After Recognition***

After recognition, all property, plant and equipment are stated at cost less accumulated depreciation and impairment losses.

When significant parts of property, plant and equipment are required to be replaced at intervals, LNNAIS recognizes such parts as individual assets with specific useful lives and depreciates them accordingly. Likewise, when a major repair/replacement is done, its

cost is recognized in the carrying amount of the plant and equipment as a replacement if the recognition criteria are satisfied.

All other repair and maintenance costs are recognized as expense in surplus or deficit as incurred.

### ***Depreciation***

Each part of an item of property, plant, and equipment with a cost that is significant in relation to the total cost of the item is depreciated separately.

The depreciation charge for each period is recognized as an expense unless it is included in the cost of another asset.

### ***Initial Recognition of Depreciation***

Depreciation of an asset begins when it is available for use such as when it is in the location and condition necessary for it to be capable of operating in the manner intended by management.

For simplicity and to avoid proportionate computation, the depreciation is for one month if the PPE is available for use on or before the 15th of the month. However, if the PPE is available for use after the 15th of the month, depreciation is for the succeeding month.

### ***Depreciation Method***

The straight-line method of depreciation is adopted unless another method is more appropriate for agency operation.

### ***Estimated Useful Life***

LNNAIS uses the Schedule on the Estimated Useful Life of PPE by classification prepared by COA.

LNNAIS uses a residual value equivalent to at least five percent (5%) of the cost of the PPE acquired.

### ***Impairment***

An asset's carrying amount is written down to its recoverable amount, or recoverable service amount, if the asset's carrying amount is greater than its estimated recoverable service amount.

## ***Derecognition***

LNNAIS derecognizes items of property, plant and equipment and/or any significant part of an asset upon disposal or when no future economic benefits or service potential is expected from its continuing use. Any gain or loss arising on derecognition of the asset (calculated as the difference between the net disposal proceeds and the carrying amount of the asset) is included in the surplus or deficit when the asset is derecognized.

## **5. Gifts and Donations**

LNNAIS recognizes assets and revenue from gifts and donations when it is probable that the future economic benefits or service potential will flow to the entity and the fair value of the assets can be measured reliably.

Goods in-kind were recognized as assets when the goods were received, or there is a binding arrangement to receive the goods. If goods in-kind were received without conditions attached, revenue is recognized immediately. If conditions were attached, a liability is recognized, which is reduced and revenue recognized as the conditions were satisfied.

## **6. Changes in accounting policies and estimates**

LNNAIS recognizes the effects of changes in accounting policy retrospectively. The effects of changes in accounting policy were applied prospectively if retrospective application is impractical.

LNNAIS recognizes the effects of changes in accounting estimates prospectively by including in surplus or deficit.

LNNAIS correct material prior period errors retrospectively in the first set of financial statements authorized for issue after their discovery by:

- Restating the comparative amounts for prior period(s) presented in which the error occurred; or
- If the error occurred before the earliest prior period presented, restating the opening balances of assets, liabilities and net assets/equity for the earliest prior period presented.

## **7. Prior Period Adjustments**

The details of prior years' adjustment are as follows:

Date	Ref. (JEV nos)	Particulars	Amount		
			Debit	Credit	Balance
1/27/2024	06-2024-01-03	Unrecorded collection for Dec 2023		43,264.00	43,264.00

8/31/2024	06-2024-08-45	Collection of refund of prior's erroneous salaries payment 2022		7,090.97	50,354.97
12/27/2024	06-2024-12-102	To record adjustment due to erroneous recording of PPE (Building amount recorded already in School Building account) and adjustment of prior years' PPE depreciation	3,574,711.67		(3,524,356.70)
12/27/2024	06-2024-12-104	To record adjustment due to unrecorded cancelled check issued 2022 and 2023 and remain outstanding from (BRS Nov. 2024)		47,811.15	(3,476,545.55)
12/27/2024	06-2024-12-107	To correct entry made for collection of prior years' assessment fees 2023 as per supporting schedule	1,962.50		(3,478,508.05)

## 8. Cash and Cash Equivalents

Cash in Bank – Local Currency, Current Account P **749,075.01**

The total balance of Cash in Bank - Local Currency, Current Account, ₦749,075.01 remaining for the payment of accounts payable and remittance of tax withheld in December 2024 and remaining balance will be the minimum balance requirement that needs to be maintained in the account to make it active.

## 9. Inventories

Accounts	Office Supplies Inventory	Agricultural and Marine Inventory	Other Supplies Inventory	Semi-expendable tools and equipment	Accountable Forms	Medical supplies	Total
<b>Beg. Balance</b>	-	-	-	-	-		
Addition	78,415.92	1,676,147.50	3,288,337.34	768,024.00	8,250.00	67,363.50	5,886,538.26
Expenses	67,231.84	1,676,147.50	3,251,089.34	768,024.00	8,250.00	67,363.50	5,838,106.18
Adjustments	-	-	-	-	-		0.00
<b>End Balance</b>	<b>11,184.08</b>		<b>37,248.00</b>				<b>48,432.08</b>

The cost of supplies inventory is computed at moving average cost. Inventories are recognized as an expense when deployed for utilization or consumption in the ordinary course of operations.

## 10. Property, Plant and Equipment

		Land	Land Improvements	Buildings and Other Structures	Machinery and Equipment	Transportation Equipment	TOTAL
Carrying Amount,		-		-			
01-Jan-24		45,684,676.69	3,150,568.16	25,306,157.03	3,023,722.20	1,857,502.34	79,022,626.42
Additions/Acquisitions		-	-	-	1,385,253.50	1,447,110.85	2,832,364.35
Total		45,684,676.69	3,150,568.16	25,306,157.03	4,408,975.70	3,304,613.19	81,854,990.77
Reclassified /Adjustment (prior years)				(3,793,575.00)	(76,614.70)	(58,707.70)	(3,928,897.40)
Depreciation (As per Statement of Financial Performance)		-	(278,098.35)	(823,269.14)	(884,535.05)	(165,558.04)	(2,151,460.58)
Carrying Amount, December 31, 2024							
(As per Statement of Financial Position)		45,684,676.69	2,872,469.81	20,689,312.89	3,447,825.95	3,080,347.45	75,774,632.79
Gross Cost (Asset Account Balance per Statement of Financial Position)		45,684,676.69	4,006,339.78	28,136,411.26	6,652,763.95	3,816,300.00	88,296,491.68
Less : Accumulated Depreciation			1,133,869.97	7,447,098.37	3,204,938.00	735,952.55	12,521,858.89
Carrying Amount, December 31, 2024		45,684,676.69	2,872,469.81	20,689,312.89	3,447,825.95	3,080,347.45	75,774,632.79

### Land

Land valued at **₱44,160,000.00** represents the market value of twelve ( 12 ) hectares of school site in main campus.

Problems of ownership regarding this land arose when settlers or squatters occupied an estimated area of ten ( 10 ) hectares. At present, LNNAIS is occupying barely an area of two (2) hectares.

Land valued at **₱1,413,488.00** represents the market value of 3,841 sq.m located in Poblacion, Tubod, Lanaodel Norte serve as LNNAIS extension campus, donated by the Municipal Government of Tubod.

Land valued at **₱111,188.69** represents the market value of 10,000 sq.m. located in Malingao, Tubod, Lanao del Norte serve as LNNAIS satellite campus, donated by Marcelino Noval Jr.

## 11. Biological Assets

ACCOUNTS	RECONCILIATION OF BIOLOGICAL ASSETS AS OF DECEMBER 31, 2024			
	Livestock	Trees, Plants & Crops	Breeding Stocks	Total
Carrying Amount, January 1, 2024	25,650.00	146,740.00	358,150.00	530,540.00
Additions due to purchase	567,060.80		40,000.00	607,060.80
Additions due to physical/price change				-
Reduction to sales	13,800.00		37,150.00	50,950.00
Reduction due to physical/price change				-
<b>TOTAL CARRYING AMOUNT, DECEMBER 31, 2024</b>	<b>578,910.80</b>	<b>146,740.00</b>	<b>361,000.00</b>	<b>1,086,650.80</b>

## 12. Inter-Agency Payables

The total amount of Inter Agency Payable of 812,799.37 consists of the following:

Due to **BIR** of **₱139,622.61** represents taxes withheld and will be remitted to BIR on the succeeding year.

Due to **GSIS ₱30,439.35**, **Due to Philhealth ₱6,683.58** and **Pag ibig of ₱28,009.17**

Other payable to TESDA ACE Region X for the health card deducted from employees amounting to **₱147,000.00**

Accounts payable / others payable to various employees' salaries and gratuity amounting to **₱461,044.66**.

### 13. Service and Business Income

Particulars	2024	2023
<b>Business Income</b>		
Seminar/Training Fee	10,888,537.70	<b>17,493,036.10</b>
Examination Fee	2,567,820.00	<b>2,278,827.00</b>
School Fees	4,597.00	<b>8,635.00</b>
Income from Dormitories	22,300.00	<b>10,547.00</b>
Other Business Income	1,396,836.75	<b>786,382.00</b>
<b>Total Service and Business Income</b>	<b>14,880,091.45</b>	<b>20,577,427.10</b>

School fees represent collection from honorable dismissal, transcript of records and lost IDs

Examination fees represent from assessment fees for the conduct of national assessments to candidates (regular trainees, scholarships and walk in clients)

Seminars/Training Fees represents collections from training costs of scholarships such as Training for Work Scholarship Program (TWSP), Special Training for Employment Program, and Entrepreneurship Development Training.

Other Business Income represents sales of agricultural products such as eggs, livestock and vegetables.

### 14. Personnel Services

#### 14.1 Salaries and Wages

Particulars	2024	2023
Salaries and Wages-Regular	7,024,840.14	8,211,096.81
Salaries and Wages-Casual/Contractual	162,890.00	155,517.00
<b>Total Salaries and Wages</b>	<b>7,187,730.14</b>	<b>8,366,613.81</b>

## 14.2 Other Compensation

Particulars	2024	2023
Personal Economic Relief Allowance (PERA)	510,000.00	586,636.36
Representation Allowance (RA)	72,000.00	60,000.00
Transportation Allowance (TA)	72,000.00	60,000.00
Clothing/Uniform Allowance	154,000.00	144,000.00
Mid- Year Bonus	605,253.00	701,162.00
Year End Bonus	629,699.10	707,979.00
Cash Gift	109,500.00	123,500.00
Other Bonuses and Allowances	220,000.00	
Collective Negotiation Agreement - civilian	648,000.00	729,000.00
Productivity Enhancement Bonus - Civilian	105,000.00	120,000.00
Performance Based Bonus- Civilian	255,366.32	306,957.52
<b>Total Other Compensation</b>	<b>3,380,818.42</b>	<b>3,539,234.88</b>

## 14.3 Personnel Benefit Contributions

Particulars	2024	2023
Retirement and Life Insurance Premiums	871,386.24	988,554.55
Pag-IBIG Contributions	44,600.00	24,600.00
PhilHealth Contributions	176,881.25	165,140.70
Employees Compensation Insurance Premiums	25,500.00	27,000.00
<b>Total Personnel Benefit Contributions</b>	<b>1,118,367.49</b>	<b>1,205,295.25</b>

## 14.4 Other Personnel Benefits

Particulars	2024	2023
Terminal Leave Benefit		113,102.00
Other Personnel Benefit	420,000.00	482,500.00
<b>Total Other Personnel Benefits</b>	<b>420,000.00</b>	<b>595,602.00</b>

## 15. Maintenance and Other Operating Expenses

### 15.1 Traveling Expenses

Particulars	2024	2023
Traveling Expenses-Local	1,009,909.12	1,283,788.69
<b>Total Traveling Expenses</b>	<b>1,009,909.12</b>	<b>1,283,788.69</b>

### 15.2 Training Expenses

Particulars	2024	2023
Training expenses	122,056.87	120,806.75
<b>Total Traveling Expenses</b>	<b>122,056.87</b>	<b>120,806.75</b>

### 15.3 Supplies and Materials Expenses

Particulars	2024	2023
Office Supplies Expenses	78,415.92	337,788.22
Accountable Forms Expenses	8,250.00	7,590.00
Textbook and Instructional materials supplies		170,406.00
Medical, Dental and Laboratory Supplies Expenses	67,363.50	
Fuel, Oil and Lubricants Expenses	511,912.98	374,679.72
Agricultural and Marine Supplies Expenses	1,676,147.50	1,607,337.73
Semi-Expendable Machinery Equipment		45,000.00
Semi-Expendable - Furniture and Fixture		162,000.00
Semi-Expendable Office Equipment Expenses	142,777.00	257,733.00
Semi-Expendable Technical and Scientific Equipment Expenses	768,024.00	32,070.00
Other Supplies and Materials Expenses	3,220,973.84	3,121,037.11
<b>Total Supplies and Materials Expenses</b>	<b>6,473,864.74</b>	<b>6,115,641.78</b>

### 15.4 Utility Expenses

Particulars	2024	2023
Water Expenses	72,694.18	58,151.36
Electricity Expenses	649,062.89	594,294.81
<b>Total Utility Expenses</b>	<b>721,757.07</b>	<b>652,446.17</b>

### 15.5 Communication Expenses

Particulars	2024	2023
Website Maintenance		24,413.50
Postage and Courier Services	3,136.00	1,480.00
Telephone Expenses - Mobile	25,650.00	25,000.00
Internet Subscription Expenses	90,399.72	158,119.73
Transportation and delivery expenses	-	1,000.00
<b>Total Communication Expenses</b>	<b>119,185.72</b>	<b>210,013.23</b>

### 15.5 General Services

Particulars	2024	2023
Security Services	1,178,959.12	1,145,103.48
Legal Fees		4,000.00
Other Professional Fees	929,794.18	868,536.86
Other General Services	5,279,763.02	4,322,630.09
<b>Total General Services</b>	<b>7,388,516.32</b>	<b>6,340,270.43</b>

### 15.7 Repairs and Maintenance

Particulars	2024	2023
Repairs and Maintenance - Power Supply Systems	97,500.00	
Repairs and Maintenance - building and other structure		40,056.00
Repairs and Maintenance - Office Equipment	22,370.00	
Repairs and Maintenance - machinery and other equipment	-	75,518.00
Repairs and Maintenance - Motor Vehicles	243,568.87	199,703.65
<b>Total Repairs and Maintenance Expenses</b>	<b>363,438.87</b>	<b>315,277.65</b>

### 15.8 Taxes, Insurance Premiums and Other Fees

Particulars	2024	2023
Awards/Rewards Expenses	15,000.00	15,000.00
Insurance Expenses	25,158.81	82,500.92
Fidelity Bond Premiums	3,600.00	20,703.75
Taxes, Duties and Licenses	18,338.92	26,646.40
Bank charges	575.00	2,200.00
Insurance Expenses	25,158.81	82,500.92
<b>Total Taxes, Insurance Premiums and Other Fees</b>	<b>62,672.73</b>	<b>147,051.07</b>

### 15.9 Other Maintenance and Operating Expenses

Particulars	2024	2023
Rent Building- Equipment		20,000.00
Rent Building & Other Structure		12,494.55
Rent - Motor Vehicles		26,595.74
Printing & Publication Expenses		3,000.00
<b>Total Other Maintenance and Operating Expenses</b>	<b>-</b>	<b>62,090.29</b>

### 16 Non-Cash Expenses

#### 16.1 Depreciation

Particulars	2024	2023
Depreciation - Building		156,750.00
Depreciation - Other Land Improvements	278,098.35	
Depreciation - School Buildings	786,185.76	786,185.76
Depreciation - Other Structures	37,083.38	37,083.38
Depreciation - Office Equipment	136,525.94	125,136.22
Depreciation - ICT Equipment	430,126.53	391,724.71
Depreciation - Medical Equipment	10,450.00	10,450.00
Depreciation - Technical and Scientific Equipment	211,686.44	200,032.80
Depreciation - Machinery	95,746.14	63,997.95
Depreciation - Motor Vehicles	165,558.04	126,622.33
<b>Total Depreciation</b>	<b>2,151,460.58</b>	<b>1,897,983.15</b>

### 17. Financial Assistance/Subsidy from NGAs, LGUs, GOCCs

Particulars	2024	2023
Subsidy from National Government	11,803,878.12	11,746,654.73
Subsidy from other NGAs	3,314,346.54	2,404,492.52
<b>Total Financial Assistance/Subsidy from NGAs, Regional Office</b>	<b>15,118,224.66</b>	<b>14,151,147.25</b>

Subsidy Income from National Government for P 11,803,878.12 represents NCA received from DBM-X and Tax remittance advice from January – December 2024. The agency tax remittance advice for year 2024 amounting to 344,407.68.

Subsidy from Regional Office of P 3,314,346.54 for payment of casual employees' salary of 278,462.20, Anniversary Bunos 220,000.00 Performance Based Bunos of 255,366.32, pick up and mobile laboratory of 2,560,518.02

